

**SUMMARY OF REGULATORY DECISIONS  
(For Information Only)**

Margam Crematorium Joint Committee

Friday, 6 October 2023

1. The summary attached contains the decision(s) made by the above Committee.
2. There is no call-in on these decision(s). They are produced to inform Members of decisions made.
3. The decision(s) are for immediate implementation.
4. The decision(s) summary is available website.

**K.Jones  
Chief Executive**

**Civic Centre  
Port Talbot**

**6 October 2023**

Members Present

**Chairperson:**                    **Councillor E.V.Latham**

**Councillors:**                    W.Carpenter, A.Dacey, R.G.Jones, S.Jones,  
P.Davies and M.Kearn

**Margam Crematorium Joint Committee**

**Friday, 6 October 2023**

**SUMMARY OF DECISIONS**

**PART 1**

2. Declarations of Interest	No Declarations of Interest were received.
3. Minutes of Previous Meeting	The minutes of the previous meeting, held on 2 June 2023, were agreed as an accurate record.
4. Business Plan Update	<p>That delegated authority be granted to the Technical Officer of Margam Crematorium, in consultation with the Chair of the Margam Crematorium Joint Committee to -</p> <p>(a) Progress the toilet block refurbishment as identified in the circulated report and</p> <p>(b) Engage a Sika approve contractor to produce a full schedule of repairs, and quantify the products and specification for tendering purposes for general external decoration, provided at all times that such costs are within the existing budget allocation for capital works.</p>
5. Reclamation Scheme	<ol style="list-style-type: none"><li>1. That participation in the RSBruce Limited scheme for reclamation, be approved.</li><li>2. That the decision on the local bereavement based charity for</li></ol>

	<p>nomination to RSBruce, be deferred to a future meeting of the Margam Crematorium Joint Committee.</p>
<p>6. Complaints and Compliments Annual Report - April 2022 to March 2023</p>	<p>That the report be noted.</p>
<p>7. Qualification Gained by Staff Member</p>	<p>That the report be noted.</p>
<p>8. Christmas Service at Margam Crematorium</p>	<p>That the holding of a Christmas Service at Margam Crematorium on the 5th December 2023, as detailed in the circulated report, be approved.</p>
<p>9. Cremation Figures for January 2023 to June 2023</p>	<p>That the report be noted.</p>
<p>10. Urgent Items</p>	<p>The Joint Committee agreed to the change of date/time of the meetings to be rearranged from Friday afternoons – future dates to be confirmed.</p>